

Appendix 3 : Covid-19 Policy

(revised January 2021)

Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus.

Most people infected with the COVID-19 virus will experience mild to moderate respiratory illness and recover without requiring special treatment. Older people, and those with underlying medical problems like cardiovascular disease, diabetes, chronic respiratory disease, and cancer are more likely to develop serious illness which may ultimately result in death.

The COVID-19 virus spreads primarily through droplets of saliva or discharge from the nose when an infected person coughs or sneezes.

UK Government guidance on Covid-19 can be found here:

<https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance>

At all times information on the above link takes precedence should there be any conflict with the following SMBC club actions.

- 1.0 All club members will be made aware of this policy document and associated risk assessment.
- 2.0 All club members are expected to make their own assessment of the current risk to their individual health as well as their potential impact on others health that attendance at a club event may incur before entering any event.
- 3.0 All members at a club event will be required to follow all current government guidance on Covid-19 at all times.
- 4.0 Members attendance at all club events will require pre-entry to the club secretary to ensure government guidelines on gathering sizes are not exceeded. In the event that guidelines permit gatherings larger than the known club section size the requirement for pre-entry will cease for that section.
- 5.0 Attendance at a club event without pre-entry is forbidden and any individual club member doing so will be asked to leave Apex Park immediately.
- 6.0 Any member that has Covid-19 symptoms, or any reason to believe they may have been exposed to anyone with symptoms, must not attend any club event even if pre-entry has been completed.
- 7.0 The club secretary, or other designated official, will keep a record of individuals, and their contact details, who have attended each event, for a minimum of 28 days, should it become required by NHS Test and Trace.
- 8.0 For all club events held at Apex Park the club will provide WHO approved hand sanitiser for use by all club members as and when required.
- 9.0 No event will exceed 3 hours duration to minimise the requirement to eat or drink. If anyone needs to eat or drink for medical reasons sanitiser should be used before and after.
- 10.0 When necessary a cordoned off area will be provided for club members to occupy whilst operating models to aid social distancing from members of the general public.
- 11.0 Moving the dinghy from storage container to lakeside shall be undertaken by a maximum of two people Wherever possible one of these two people will then be the designated dinghy user for the event. Only one person should ever enter the storage container.
- 12.0 Where it becomes necessary for a member, other than the designated dinghy user, to touch any club equipment hand sanitiser should be used before and after doing so.
- 13.0 Disposable masks and gloves will be available if required by any club member during a club event. After their use the club member will be responsible for their safe disposal following the governments guidelines.
- 14.0 On completion of the event the designated dinghy user will spray all touch surfaces on the club equipment with WHO approved disinfectant spray once it is in the storage container and then lock the container.
- 15.0 No event will count towards any SMBC Trophy competition whilst there is potential for any club member to be excluded as a result of UK Government guidelines.

Risk Assessment for Covid-19

Date: 28th January 2021

Names of Assessors: Chris Locke (Vice-Chairman), Russ Chilcott (Secretary)
Nigel Clarke (Treasurer)

Risk Level; S = Severity (1 to 5) L = Likelihood (1 to 5) P = Priority (Low, Medium, High)

Area of concern	Who may be affected	Additional Control measures required	Risk Level		
			S	L	P
Catching / Spreading	<ul style="list-style-type: none"> SMBC Members General Public 	<ul style="list-style-type: none"> Any event to be in line with the current UK Government recommended size for gatherings of individuals. It will remain the individuals decision to decide if they feel it safe to attend a club event. Club members to maintain UK Government recommended social distance at all times. Cordoned Area to be set up and utilised where necessary to aid separation of SMBC members and the general public Covid-19 effective Hand Sanitiser to be provided for Club Members to use. All equipment that the club stores on site to be cleaned with disinfectant after use and before being locked in storage container. Members contact details to be made available to NHS Test and Trace if requested. 	4	3	H
Lack of awareness	<ul style="list-style-type: none"> SMBC Members General Public 	<ul style="list-style-type: none"> Club members to be reminded of current UK Government recommended distancing guidelines at each event. Cordoned Area to be used as appropriate to mitigate general public not maintaining appropriate distance from club members. Signage to be displayed to emphasise current social distancing guidelines. 	3	3	M

Guidance Notes

SEVERITY	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5

LIKELIHOOD	
5	Almost Certain – Very High Risk
4	Probable – High Risk
3	50/50 – Medium Risk
2	Improbable – Low Risk
1	Almost impossible – Low Risk

SEVERITY	
5	Fatality – Very High Risk
4	Severe incapacity – High Risk
3	Absent 3 weeks – Medium Risk
2	Absent less than 1 day – Low Risk
1	Insignificant – Low Risk

1–4 LOW	5–9 MEDIUM	10–15 HIGH	16–25 VERY HIGH
<p>Continue with existing control, however monitor for changes.</p> <p>Implement any additional control measures required, within the timescales given in the risk assessment.</p>	<p>Requires attention to reduce the rating as well as regular ongoing monitoring.</p> <p>Implement any additional control measures required, within the timescales given in the risk assessment.</p>	<p>Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.</p>	<p>Stop immediately – the risk is too high.</p> <p>Take immediate action to reduce the risk to the lowest level possible.</p>